# Belle Isle Aquarium Birthday Party Application

This form is to be used for all Belle Isle Aquarium birthday party rentals. This is not a rental agreement.

## GENERAL INFORMATION

**Today’s Date ____/____/____**

Parent Contact: ___________________________________________ Are you a BIC member? Y / N

Address: ___________________________________________ City/State/Zip: __________________________

Phone: __________________________ Email: __________________________

Child’s Name: ___________________________________________ Boy: ☐ Girl: ☐ Age Celebrating: ________

## PARTY INFORMATION

**Party Date**

1st Choice: ☐ Fri ☐ Sat ☐ Sun Date: ____/____/____ Party Time: ☐ 10:30am – 12:30pm ☐ 2:00pm – 4:00pm

2nd Choice: ☐ Fri ☐ Sat ☐ Sun Date: ____/____/____ Party Time: ☐ 10:30am – 12:30pm ☐ 2:00pm – 4:00pm

Number of Children: _____ Average Age of Children Attending: _____ Total Number of Guests: _______

(including guest of honor) (maximum 18 people, including children and adults)

## EVENT SET-UP

You are allowed a complimentary 30 minutes before scheduled party time to set up your child’s party.

Please Circle:

☐ Y/N I plan to use this time allowance
☐ Y/N I am providing decorations and/or party favors
☐ Y/N I am providing food Please provide a brief description: _______________________________________
☐ Y/N I plan to use the ice chests provided by the BIA
☐ Y/N I would like the moving fish craft activity
☐ Y/N I am supplying my own activity/games

## BIRTHDAY PARTY ADD-ONS

- Photo w/ Gramps the Fish, qty: ___
- BIA Silicone Wristbands, qty: ___

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**For Office Use Only:**

Date Application Received ____/____/_____ Received by:__________________________________________

☐ Approve ☐ Disapprove Reason:__________________________________________________________

BIC Event Coordinator:_________________________________________ Date: ____/____/_____

BIA General Manager:_________________________________________ Date: ____/____/_____

Date of Site Visit ____/____/____ BIA Guide:_________________________________________________

Date Agreement + Deposit Received ____/____/____ Amount:________ Balance:_______ Balance Due ____/____/____

Received by: __________________________ Signature: __________________________
